

A 2-day course providing continuing professional development for transport managers

It is requirement under the O Licence regulations that transport managers are able to demonstrate continuous professional development and ensure O Licence compliance.

This course has been designed for those who have previously qualified in Transport Management CPC - Road Freight and need to update their skills and knowledge or for other managers or supervisors / traffic clerks who regularly interface with drivers and require an understanding of current O licence regulations and laws.

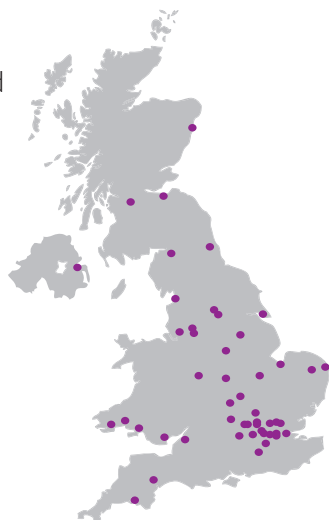
The course gives manager the knowledge and tools to ensure they are up-to-date with all the latest in road transport legislation. It also covers the latest guidance from the Traffic Commissioners.

The course will refresh some of the key subject areas covered by the Road Freight CPC programme that are vital to ensuring a complaint road transport operation. It will also cover current best practices. Topics covered:

- Operator licensing
- Driver CPC
- Driver licensing
- Drivers' hours and the Working Time Directive
- Operator Compliance Risk Score (OCRS) and enforcement issues
- Management of tachograph records
- Maintenance systems and procedures

National delivery

This Transport Management Refresher course is delivered at centres throughout the UK by members of The National Logistics Academy.



Key features:

ALL learning sessions are delivered with the aid of a course-specific learning materials, with integrated question and answer opportunities for learners, and the use of illustrative examples.

Learners get a comprehensive study pack to refer to before, during and after the course.

This course has been approved by JAUPT to count as 14 hours Driver CPC periodic training

[See overleaf for a list of content](#)

Transport Management Refresher outline content

The National Logistics Academy programme is delivered over 2 days in order to update all the relevant knowledge.

The following topics will be covered:

- Operator Licensing – different Legislation and the affect on O Licence holders
- Who needs an O Licence? – exemptions, areas, operating centre and vehicles in scope
- Key undertakings, effective control, company systems and procedures
- Role of the Traffic Commissioner – roles, powers and enforcement
- DVSA and Operator Compliance Risk Score including graduated fixed penalties
- Corporate manslaughter definition
- Drivers hours and Working Time Directive – the impact on O Licence holders, exemptions, enforcement and procedures
- Domestic rules, and mixing with EU
- Digital tachographs maintenance, calibration and drivers records
- Company records
- Tachographs
- The operator's commitments / legislation and the importance of planned maintenance
- Company policies and procedures
- Vehicle maintenance – the operator's responsibilities including service schedules, walk round checks,
- Vehicle planned maintenance
- Driver licensing, CPC card, digital tachograph card, EU differences and licence checking
- Safety of loads, ACOP, construction and use, loading limits, over loading and load pads
- Road Traffic Act and othercurrent legislation – speed limits, enforcement, mobile phones and bridge strikes
- Incident procedures – what to do at the scene, definition of animals reporting collisions and telematics
- Preparation for a public hearing



'It's been brilliant'

'It's refreshed my knowledge on things I'd taken for granted'

'I found it very useful and gained knowledge I can apply to my working practices'

Other courses available:

- Driver CPC
- ADR
- LGV
- FLT Operator
- FLT Instructor
- Transport Management CPC
- Transport Management Refresher (TMR)
- Award in Education and Training
- Functional Skills

Apprenticeships available:

- LGV Driver
- Supply Chain Warehouse Operative
- Supply Chain Traffic Office
- Team Leader
- Customer Service Practitioner
- Business and Administration